



Centerplate

Jacob Javits Convention Center
665 West 34th Street - New York, NY 10001
212-216-2400 Fax: 212-216-2733

CATERING ORDER FORM

Fax completed orders and signed forms to 212.216.2495

For questions or to request a complete menu packet

Call Catering Sales at 212.216.2400

This order is not confirmed until you have received a Centerplate contract, provided payment information and faxed a signed contract with all Banquet Event Orders to 212.216.2495

To be processed, all orders must have an onsite contact listed below with cell phone number

Show:		
Company Name:		
Contact:		On-Site Contact:
Address:		
City:	State:	Zip:
Telephone :	Fax:	
Cell Phone:		On-Site Cell Phone:
Email:		
Event Date: _____ Rm/Booth: _____ # of Guests: _____ Start: _____ am/pm End: _____ am/pm		
Item		Quantity
		Price
		\$
		\$
		\$
		\$
		\$

Event Date: _____ Rm/Booth: _____ # of Guests: _____ Start: _____ am/pm End: _____ am/pm		
Item		Quantity
		Price
		\$
		\$
		\$
		\$
		\$

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

Uniformed Wait staff will be assigned and charged as follows:

Wait staff rate: 145 per (4) hour minimum

Captain rate: 165 per (4) hour minimum

Disposable service will require: (1) wait staff per (40) guests

China Service will require: (1) wait staff per (20) guests

Wait staff required to dispense alcoholic beverages

Bar Service will require: (1) wait staff per (75) guests

Captain: (1) captain per (200) guests

All orders placed are subject to Centerplate terms and conditions and must be signed and accompanied by your catering request.

A 35.00 delivery charge will be added to all orders under 50.00 exclusive of service charge and sales tax